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COLEMAN'S PTY
EQUIPMENT LTD



COLEMAN'S EQUIPMENT GROUP - COVID 19 RESPONSE PLAN & UPDATE 20TH MARCH 2020

Coleman's Equipment Group continues to operate as normal, supporting our customers, suppliers and staff. Given the continuously evolving situation, Coleman's Equipment Senior Management is monitoring the advice and support provided by the Australian Government and World Health Organisation, as well as ongoing communications with our domestic and international partners.

To date our suppliers, our customers and ourselves have experienced only minimal business interruptions, relating to self isolation and social distancing.

Coleman's Equipment has implemented the following response plan across the business:

- Implement Recommended Hygiene Protocols
 - ✓ Regular Washing of Hands
 - ✓ Availability of Alcohol Based Hand Sanitising Stations
 - ✓ Maintain Social Distancing where possible
 - ✓ Conduct Team and Management Meetings via Digital Media
 - ✓ Closely Monitor Staff Health and Wellbeing
 - ✓ Closely Monitor Visiting Contractors and Suppliers
- Develop a Business Continuity Plan
 - ✓ Close and ongoing updates with professional advisors, including accountants and financiers.
 - ✓ Close and ongoing monitoring of Government Programs and Advice.
 - ✓ Close and ongoing monitoring of Domestic and International Markets.
 - ✓ Regular Updates and Communications to Suppliers, Customers and Staff.

Being a relatively small team we are able to be agile and implement changes immediately into the business to support our customers and suppliers.

Coleman's Equipment Group Sales, Workshop, Machine Refurbishment and Rental Businesses continue to operate. Should you require any further assistance in any of these areas, please visit our website or call the head office.

If anything changes or important information is provided by our large network of suppliers and customers (both internationally and domestically) we will provide ongoing and immediate updates.

Our priority continues to be the safety of our employees, contractors, customers and suppliers and minimising the impact and spread of the COVID 19 Virus.

colemanequipment.com.au

FOR MORE INFORMATION CALL THE HEAD OFFICE ON 02 6362 1101

Head Office & Equipment Yard: 31 Colliers Avenue, ORANGE NSW

Equipment Yard: 7-9 Brady Street, WOLLONGONG NSW